



# Teacher Application

## Directions

Fill out the application and either scan and send a copy to [hiring@anacorteschristianschool.org](mailto:hiring@anacorteschristianschool.org) or bring your paper application by the front office.

## Position

Check all that apply:

- ☐ Elementary Teacher (K-5)
- ☐ Preschool Teacher
- ☐ Elementary Assistant
- ☐ Preschool Assistant

Check one:

- ☐ Valid State Teaching Certificate
- ☐ Non-Certified

## Basic Information

Full legal name (*as shown on ID*): \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address Line 1: \_\_\_\_\_ Address Line 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## 2. Professional Qualifications

### Formal Training

**If you have a resume, please attach a current copy of and skip to the "Personal References" section.**

**If you do not have a resume, fill out this section.**

What degree(s) do you hold? (please list highest degree first) **AND/OR** What equivalent life experiences do you have that qualify you for this position?

**Degree**

**Date Received**

**Issuing Institution**

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Major(s): \_\_\_\_\_

Minor(s): \_\_\_\_\_

### Teaching Experience

School Name	Grade or Subjects	Dates	Full-time, part-time, or sub?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### Employment History

Please start with your current or most recent employer and work backwards for at least the past five years.

1. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

2. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

3. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

4. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

5. Employer: \_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Address \_\_\_\_\_

Supervisor's Name and Phone Number: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

\_\_\_\_\_

Have you already signed a contract for next year with any other institution? ☐ Yes ☐ No

## Personal References

Give three references that are qualified to speak of your Christian life experience and service.

List your current pastor first:

**Name**

**Complete Address**

**Phone**

**Position**

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

Give three references that are qualified to speak of your professional training and experience.

List your current or most recent principal or supervisor first:

Name	Complete Address	Phone	Position
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

## Christian Background

**On a separate piece of paper, please write a handwritten letter briefly describing your Christian testimony.**

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

☐ Yes   ☐ No   Signature: \_\_\_\_\_

## Statement of Faith

Please carefully read our Statement of Faith and indicate below your degree of support.

1. We believe in the Bible as the inspired and infallible Word of God.
2. We believe in one God, eternally existent in three persons: Father, Son, and the Holy Spirit.
3. We believe in the virgin birth of Jesus Christ and in His death, resurrection and ascension.
4. We believe that man, by voluntary transgression, fell and thereby incurred physical death and separation from God.
5. We believe in salvation through the blood of Jesus Christ as man's only hope of redemption.
6. We believe in water baptism through immersion and the partaking of Holy Communion as a memorial of His suffering and death.
7. We believe in the power of the Holy Spirit to bestow spiritual gifts for use in life and service.
8. We believe in the baptism of the Holy Spirit as seen in the book of Acts.

9. We believe in divine healing through the power of the Holy Spirit.
10. We believe there will be a final judgment, when those not found written in the Book of Life will be consigned to everlasting punishment with the devil and his angels, the beast, and the false prophet.
11. Hetero-sexual practice outside the covenant of marriage and all homo-sexual practice is incompatible with the will of God as revealed in scripture and is sin demanding confession and repentance. (Leviticus 20:10; Proverbs 5; Hebrews 13:4, Leviticus 18:22; Leviticus 20:13; Romans 1:26-27)

***I fully support the Statement of Faith as written without mental reservations.***

Signature: \_\_\_\_\_

***(or...)***

***I support the Statement of Faith except for the area(s) listed and explained below. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction. (Attach an additional page if more space is needed.)***

Signature: \_\_\_\_\_

Explanation: \_\_\_\_\_

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**On separate paper please label and succinctly answer in one or two paragraphs each of the questions below:**

- A. Why do you wish to teach in a Christian school?
- B. What areas do you feel are your strengths? Weaknesses?
- C. What do you believe about the origin of the earth and mankind?

D. Please summarize any additional information that you would like to present regarding your candidacy for this position.

**REMINDER: Please attach copies of any college transcripts, your written Christian testimony, your short essay answers, and the Release (see bottom of document).**

### Applicant's Certification and Agreement

My answers on this Application are true and correct and complete. I understand that if I am employed by Anacortes Christian School, it will be at the will of both parties and that my employment can be terminated at any time, with or without cause. I understand and agree that no offer or promise of employment has been made.

I authorize Anacortes Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment. I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

I authorize Anacortes Christian School to request criminal background checks on me and copies of my driving record (if I may operate a commercial vehicle on behalf of Anacortes Christian School) upon an offer of employment and during the course of my employment.

I understand that Anacortes Christian School expects its employees to conduct their professional and personal lives in a manner that reflects Christian character. I understand that Anacortes Christian School expects its employees to refrain from behavior that conflicts with evangelical Christian standards including, but not limited to, immoral cohabitation; alcohol or substance abuse including drunkenness and illegal drug use; and inappropriate speech such as vulgar or sexually suggestive words, gossip, and insubordination. If I am employed by Anacortes Christian School, I agree to abide by these expectations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Criminal History Information

Please complete this Criminal History Information Anacortes Christian School may conduct a criminal history background check on you and request a copy of your driving record (if you may operate a commercial vehicle on behalf of Anacortes Christian School). Further dissemination of any records obtained is prohibited without your written permission. You will be notified of the results of the background check within 10 days of receipt and provided with a copy upon request.

Name: \_\_\_\_\_

Alias/Maiden Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

1. Have you ever been convicted of any crime? ☐ Yes ☐ No

If yes, specify: \_\_\_\_\_

\_\_\_\_\_

For purposes of answering this question, conviction shall include any conviction in any jurisdiction, including convictions by way of trial, plea (guilty, "Alford", nolo contendere, or no contest even if they be later withdrawn), deferred prosecution, suspended sentence or stipulation. Conviction shall also include convictions that have subsequently been dismissed, expunged, vacated, reduced, mitigated, or otherwise stricken from official record. A conviction will not necessarily bar employment.

2. Have you ever had findings made against you in any civil adjudicative proceeding as defined in RCW 43.43.830? ☐ Yes ☐ No

If yes, specify: \_\_\_\_\_

\_\_\_\_\_

RCW 43.43.830 (3) "Civil adjudicative proceeding" is a judicial or administrative adjudicative proceeding that results in a finding of, or upholds an agency finding of, domestic violence, abuse, sexual abuse, neglect, or exploitation or financial exploitation of a child or vulnerable adult under chapter 13.34, 26.44, or 74.34 RCW, or rules adopted under chapters 18.51 and 74.42 RCW. "Civil adjudicative proceeding" also includes judicial or administrative orders that become final due to the failure of the alleged perpetrator to timely exercise a right afforded him or her to administratively challenge findings made by the department of social and health services or the department of health under chapter 13.34, 26.44, or 74.34 RCW, or rules adopted under chapters 18.51 and 74.42 RCW.

I declare, under penalty of perjury under the laws of the State of Washington, that the statements above are true and correct. I authorize Anacortes Christian School to conduct a criminal background check on me and to obtain a copy of my driving record.



Signed this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_  
(day) (month) (year) (city, state)

Applicant's Signature: \_\_\_\_\_

## Release

(INCLUDING AUTHORIZATION OF RELEASE OF INFORMATION, AND DEFENSE, INDEMNIFICATION  
AND HOLD HARMLESS OBLIGATIONS BY APPLICANT)

I, \_\_\_\_\_, have applied for employment at Anacortes Christian School.

I authorize Anacortes Christian School, in its efforts to process my application and to check my background and contact references, to provide a copy of this release to any person or entity and authorize Anacortes Christian School and other parties to treat a facsimile copy of this release as if it were the signed original.

I authorize Anacortes Christian School to contact any person or entity to obtain information about me, including the employers, organizations, supervisors, governmental agencies and references that I list in my application and others identified by Anacortes Christian School. Without limiting the foregoing, I understand and agree that this release allows the Department of Social and Health Services, including Child Protective Services, to release information concerning me.

I hereby request, consent to, and authorize any current or former employer, person, firm, corporation, organization, education or vocational institution, or government agency to provide Anacortes Christian School with information they have regarding me, including the release of information concerning my performance, qualifications, personal and work history, dates of employment, dates of volunteer service, job titles, reasons for leaving, salary, and opinions about me. The released information may be in the form of a letter of reference, a response to an evaluation form prepared by Anacortes Christian School, telephone interviews or other interviews initiated by Anacortes Christian School, or any other means deemed appropriate by Anacortes Christian School. I understand that the information released may include facts and/or opinions that are unfavorable to me and/or with which I may disagree.

I hereby expressly waive any and all rights I may have of access to any letter of reference, to any response to an evaluation form, to anything discussed in telephone conversations or interviews, or information otherwise obtained by Anacortes Christian School, including any right to inspect and review, any right to have a copy made for my use, and any right to request an amendment of or correction to any released information.

I hereby release and agree to defend, indemnify and hold harmless Anacortes Christian School and its past, present and future pastors, elders, deacons, leaders, employees, directors, officers, volunteers, agents, successors and assigns, and insurers from any and all liabilities arising from or in any way related to requesting or receiving information about me. I also release and agree to defend, indemnify and hold harmless any person or organization or entity (whether listed in my application or not) and its respective directors, owners, officers, employees, volunteers and agents who provide information or references about me to Anacortes Christian School from and against any and all liability arising from or in any way related to their disclosure of any information or opinions about me. I hereby acknowledge that I have read, understand, and willingly sign and agree to this document.

THIS STATEMENT CONTAINS A RELEASE OF CLAIMS AND AN OBLIGATION TO DEFEND,  
INDEMNIFY AND HOLD HARMLESS ANACORTES CHRISTIAN SCHOOL AND OTHERS.  
PLEASE READ IT CAREFULLY.

This signed Release must be a part of the application package. The Release must be mailed, faxed, or taken to Anacortes Christian School for the application to be considered complete.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_